School of Social Sciences

UNSW Arts, Design and Architecture

SOCW4018

Social Work Practice Level 4 Placement B

Term 3, 2022

Course Overview

Staff Contact Details

Convenors

Name	Email	Availability	Location	Phone
Jennifer Stephensen	j.stephensen@unsw.edu.au	Monday 10am - 11am		

Course Details

Units of Credit 12

Summary of the Course

Your final placement allows you to bring together theoretical and skills based learning in a practice setting. You will be linked with a qualified social worker in a human services agency offering practice based learning, in accordance with the AASW Practice Standards. This learning experience is supported by social work supervision promoting critical reflection; it will guide you through a developmental process focusing on knowledge, skills and values relevant to the social work profession. Placement allocation is managed in consultation with you, so that it prioritises your learning goals and professional interests. Placements occur in diverse contexts of practice such as hospitals, state and federal government departments, and non-government community based organisations. Level 4 placements include opportunities in rural and international settingsSocial work interventions may include policy, research, counselling, case work and community work. You will develop general social work skills, transferable to all social work contexts.

The placement comprises 47 attendance days (327 hours) and is generally undertaken four days per week in Term 3. The placement is accompanied by a series of Integration Seminars that support and complement your field based learning, with an emphasis on theory-practice integration, critical social work and critical reflection.

This course is Part B of your final Field Education placement, commenced in Term 2 which will continue until you have completed the requisite number of hours in Term 3. Your grade for both courses will be finalized at the completion of this course.

Course Learning Outcomes

1. Integrate social work knowledge to effectively analys

This is Part B of the Level 4 placement. Your learning in this course occurs in the field supported by Integration Seminars held every 4 weeks at the university during the placement period. Teaching strategies include:

1. 47 attendance days (327 hours) at your allocated agency for Level 4 Placement

2. One hour per week supervision at the agency with your Field Educator (supervisor). This is structured according to an agenda prepared by you and based on issues from your journal and written analyses/reports on your work with agenda items added by your Field Educator. At placements with no on-site social work supervision students participate in an External Supervision Group held at the university fortnightly throughout the placement.

3. Your daily diary and weekly Practice Journal.

4. Your Mid-Placement visit

5. Your Mid and Final Placement Reports developed in consultation with the Field Educator.

6. Integration Seminars at university during placement, where work will be set and time allocated for its completion.

Assessment task	Weight	Due Date	Course Learning Outcomes Assessed
1. Mid-Placement Visit	15%	Not Applicable	1, 2, 3, 4, 6, 7, 11
2. Mid Placement Report	25%	Day 35 of your placement	

- Maintain communication between the university and the placement.
- Assist with difficulties arising in the placement.

Content of the Visit:

- Student Presentation (see guideline below).
- Discussion of the Learning Contract goals, timeframes and potential outcomes.
- Exploration of the nature and level of tasks undertaken.
- Review of student progress during placement.
- Analysis of skill development.
- Application of theory to practice.
- Discussion of the model and quality of supervision experienced.
- Assessment of student's progress by Field Educator and Liaison Tutor.
- Additional issues, including personal issues, identified by student, Field Educator and/or Liaison Tutor.

- Outline the tasks you have been involved in and the skills you have been developing
- Outline the theoretical ideas you have been drawing on and how they have influenced your work- identify concepts from your university courses, (including practice, research and policy subjects) that inform your work
- Demonstrate how you are thinking conceptually about the work you are doing by giving at least one example of your own application of theory to practice
- Give at least one example of how your university courses, including practice, research and policy subjects influence your work
- Outline the supervision arrangements and discuss how this is progressing, including any changes that you think may need to be made.

3. Review difficulties or areas of concern that have arisen during the first half of the placement, *t ef`e pe l r ia ^i0b^av e^sb _bbk ci^ddba t fqe qeb Jf^fp l k r q l 0*, and describe what strategies are in place to manage these difficulties or areas of concern *&3+/. j fkp*).Prior discussion with your liaison tutor could help in raising them in your liaison meeting.

4. Identify the tasks and areas for the learning yet to be achieved by the end of the placement. Include comments on how the agency context may promote or constrain this learning *&3 j fkp',*

5. At the conclusion of the Liaison Visit the Liaison Tutor will complete a Liaison Visit Report where they will aim to summarise the discussion and decisions taken. The student and Field Educator will be shown the Report and asked to sign it to verify the contents. This Report is kept on the student's file in the Work-Integrated Learning Unit and forms part of the basis for final assessment *&3 j fkp',*

Please Note: Students will be asked to reschedule the meeting and/or submit a written analysis of the above, if the Liaison Tutor assesses their preparation and/or presentation of their work as unsatisfactory.

Assessment 2: Mid Placement Report

Start date: Day 25 of your placement
Assessment length: Approximately 2500 words (200 words per section)
Submission notes: The mid-placement report is due on Day 35 of your placement.
Due date: Day 35 of your placement

The Mid-Placement Report is completed using the specified template available on Moodle. When preparing the Mid-Placement Report, the student should draft content and then discuss with their Field Educator in advance of the due date. In preparing this document, student's earlier placement documentation should be referenced. The Field Educator also drafts a section of the report which forms part of the student's feedback on placement progress. The Mid-Placement Report is reviewed by the Liaison Tutor within two weeks of submission. If determined to be of satisfactory quality a 'satisfactory'

comments from the Field Educator indicate the student's performance is unsatisfactory. The deadline for resubmission will be agreed upon by the Course Convenor, the Liaison Tutor and the Field Educator. This opportunity is available to all students enrolled in SOCW4018. The opportunity for re-submission will not have an effect on WAM as SOCW4018 is graded satisfactory/unsatisfactory only.

This is not a Turnitin assignment

Additional details

The Mid-Placement Report is mandatory and a hurdle requirement. The Mid-Placement Report is to be

Additional details

The Reflective Journal

Reflective Journal entries are to be written daily in the first two weeks of placement and then at least twice a week until after mid placement point. Towards the end of the placement students are expected to complete journal entries once a week. Journal entries are to be written in placement time. Entries are to be at least 100 words. In order to facilitate reflection the following areas should be addressed:

1. Student's personal reactions to events or experiences on placement.
2. Identification of personal and organisational values
    1. What values lie behind what happened?
    2. Whose values are these?
    3. How do they align or conflict with your values?
3. Anxieties and dilemmas experienced whilst undertaking placement
4. A critical examination of the broader issues raised for the student by placement tasks
    1. What does this event say about the agency or government priorities,
    2. What does this event say about society's or organisational values?
5. Progress as a student worker in the agency
    1. Skills used and developed
    2. Theoretical knowledge applied
    3. Further development to be achieved.
6. The dynamics of working relationships that the student has interacted with (both staff and clients).
7. Student's self-evaluation of performance on placement.

The Reflective Journal allows the student to reflect on their placement experiences and to map their development as a practitioner during the placement. It can also be used as a learning tool in supervision preparation and discussion, is useful in the preparation for the Liaison Visit, as well as the Mid and End-Placement Reports. Entries in the Reflective Journal are to be kept by the student and excerpts can be requested to be viewed by the Field Educator and/ or Liaison Tutor for the purposes of teaching and

Assessment 5: End Placement Report

Start date: Day 55 of your placement
Assessment length: Approximately 2500 words (200 words per section)
Due date: Last day of your placement

A formal record of the placement hours completed by the student over the semester. The timesheet is verified by the Field Educator weekly. Note that the minimum requirement for Part B of the Level 4 placement is 47 days and 327 hours which the timesheet should accurately reflect.

This is not a Turnitin assignment

Additional details

Students may utilise a template for the Timesheet as provided by their organisation, or, alternately, that which is provided in Moodle.

Attendance Requirements

The School of Social Sciences guidelines on attendance are available at https://socialsciences.arts.unsw.edu.au/students/resources/policies-guidelines/.

Students are expected to be regular and punctual in attending all classes of the courses. All applications for exemption from attendance at classes of any kind must be made in writing to Integration Seminars Course Convenor.

You are responsible for keeping track of your attendance at placement and contacting the Senior WIL Placement Officer (Social Work) immediately if you are concerned about your attendance record and its impact on your ability to complete your placement successfully.

The Bachelor of Social Work (Hons) is accredited by the Australian Association of Social Work which prescribes that all students of social work must complete 1000 placement hours with appropriate

9 September		
Week 5: 10 October - 14 October	Seminar	The fourth Integrative Seminar will be held on Friday 14th October These seminars will be run as smaller group seminars to allow for exploring strengths and challenges of placement. Please check what class you are enrolled in Friday 9-11, - Matthews 105 11-1 - Mathews 105 2-4 - Zoom
Week 10: 14 November - 18 November	Seminar	Friday 18th November 9.30.-1.30 Final Seminar

Resources

Prescribed Resources

Cleak H & Wilson J (2019) *K^hfkd qeb K lpq lc Dfbia i^`b j bkq** Third Edition. Cengage Learning, Australia.

Healy K & Mulholland J (2019) *T ofqfkd hfiip c lo l`f^i T lohbop** Third Edition, Sage Publications, UK.

Course Outline SOCW4018 should be read in conjuction with Course Outline SOCW4017 - Social Work Practice Level 4 Placement A

It is the responsibility of all students to consult the Placement Manual as needed during heir placement. It is available on Moodle.

Recommended Resources

Additional readings are available on the Course Moodle Site.

Course Evaluation and Development

Student feedback is welcome throughout the term.

In addition, students are surveyed about their experience at the end of the placement about the quality of their experience of supervision and learning. They are also encouraged to complete the MyExperience survey.

Previous student feedback has prompted re-imagining and re-development of the placement documents and seminar materials.

mission of Assessment Tasks

in Submission

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rt hours are 8:00am – 10:00pm on weekdays and 9:00am – 5:00pm on weekends (365 days a If you are unable to submit your assignment due to a fault with Turnitin, you may apply for an sion, but you must retain your ticket number from External Support (along with any other relevant nents) to include as evidence to support your extension application. If you email External Support, ll automatically receive a ticket number, but if you telephone, you will need to specifically ask for urnitin also provides updates on their system status on Twitter.

ally, assessment tasks must be submitted electronically via either Turnitin or a Moodle ment. In instances where this is not possible, alternative submission details will be stated on your e's Moodle site. For information on how to submit assignments online via Moodle: /student.unsw.edu.au/how-submit-assignment-moodle

Submission Penalty

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Academic Honesty and Plagiarism

Plagiarism is using the words or ideas of others and presenting them as your own. It can take many forms, from deliberate cheating to accidentally copying from a source without acknowledgement.

UNSW groups plagiarism into the following categories:

- Copying: Using the same or very similar words to the original text or idea without acknowledging

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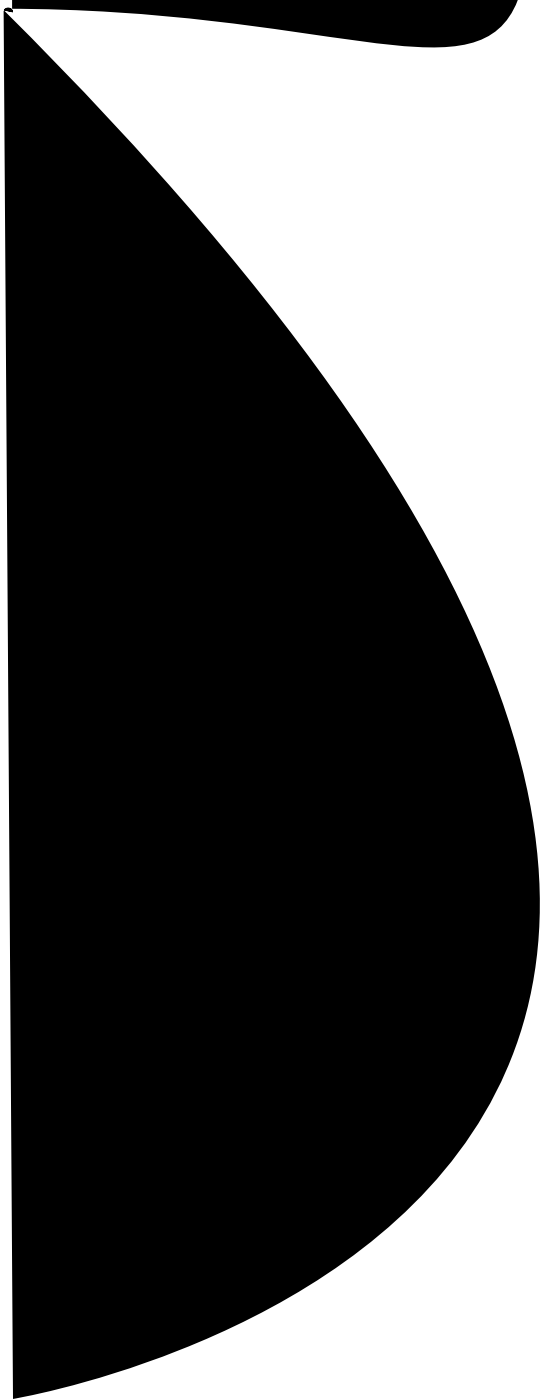
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