

# Data Governance Policy





<b>Accountabilities</b>	
<b>Responsible Officer</b>	Director, UNSW Planning & Performance

**Contact Officer**



<b>Data User</b>	Is any staff member, contractor, consultant or authorised agent who accesses, inputs, amends, deletes, extracts, and analyses data in UNSW IT system to carry out their day-to-day duties. Data Users are not generally involved in the governance process, but are responsible for the quality assurance of data. Appropriate security and approval is required from Data Stewards to maintain the quality and integrity of the Data. Any member of the university community that has access to university data, and thus is entrusted with the protection of that data.
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**Information Security  
Management System  
ISMS**

## APPENDIX 1 - DATA MANAGEMENT LIFE CYCLE

Data Management Life Cycle refers to the process for planning, creating, managing, storing, implementing, protecting, improving and disposing of all institutional data of UNSW.

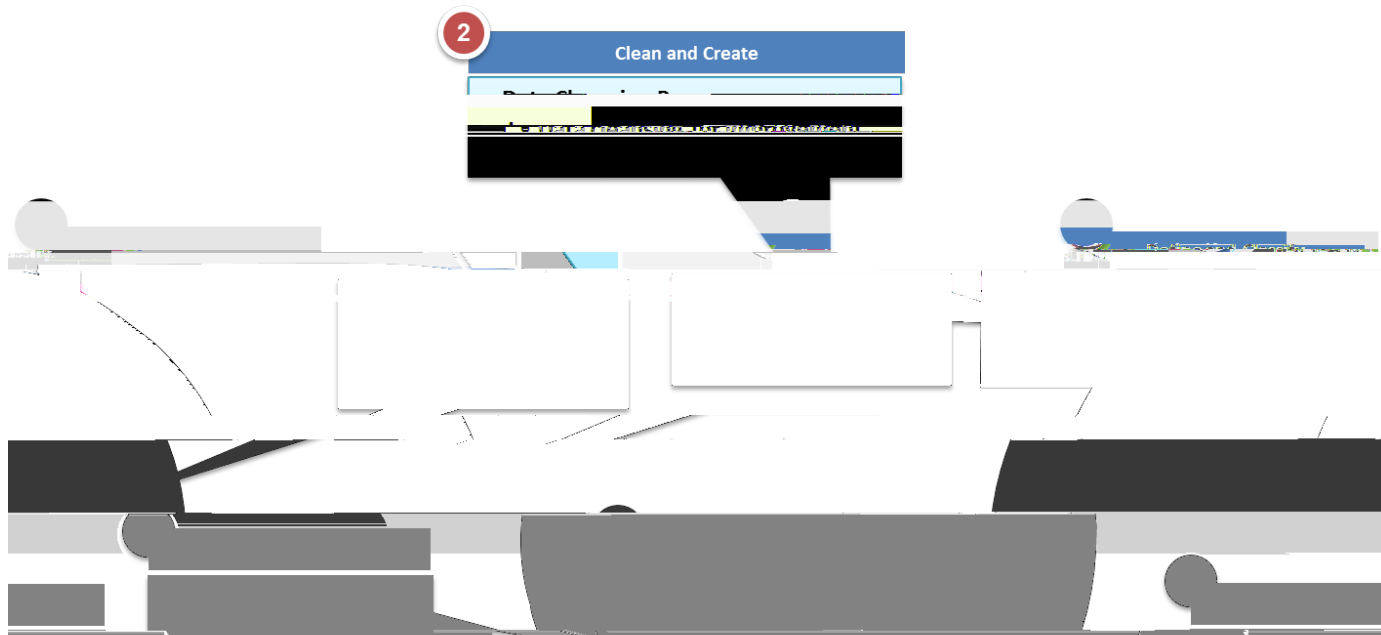
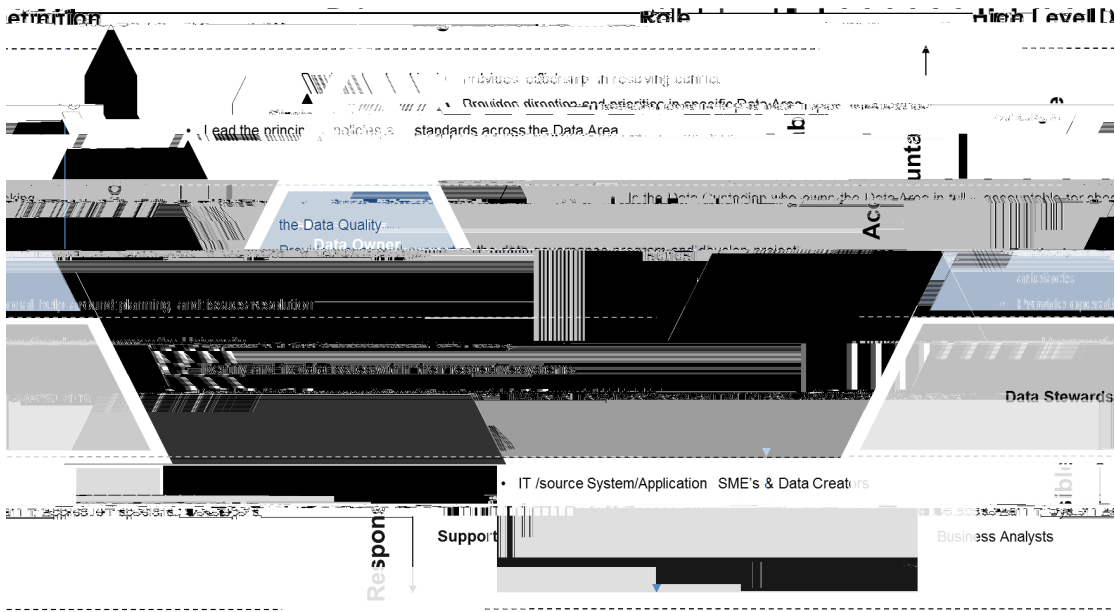


Figure 2.0 – Data Management Lifecycle

# APPENDIX 2 - DATA GOVERNANCE ROLES AND RESPONSIBILITIES

## Management and Operations



## Ownership and Responsibility

