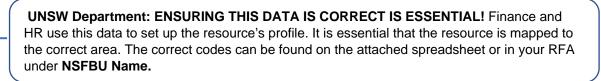# OSA02 | Key Information

The OSA02 form is a key component of onboarding new contingent (non-Casual) resources. Not only does it enable new contingent based resources to gain access to UNSW systems, it p (S)55(t)35(o)a (s)0.5)5(ssp (S)5H (S)5R)5(ac)5(s)45(n(r)7(Im)55Tr)7(w)2

 UNSW Department: ENSURING THIS DATA IS CORRECT IS ESSENTIAL! Finance and HR use this data to set up the resource's profile. It is essential that the resource is mapped to the correct area. The correct codes can be found on the attached spreadsheet or in your RFA under **NSFBU Name.**

Submitting the OSA02: This MUST be completed by the resource's manager as the resource will be mapped to the person who submits this form